

**BY-LAW NUMBER 15-94**

**OF**

**THE CORPORATION OF THE TOWNSHIP OF CLEARVIEW**

**A By-Law to establish the Terms of Reference for the Clearview Youth Services Committee**

WHEREAS Section 5(3) of The Municipal Act, S.O. 2001, C.25 as amended provides that a municipality must exercise its power by by-law unless specifically authorized to do otherwise; and

WHEREAS Section 10(2) of The Municipal Act, S.O. 2001 c.25, as amended, authorizes Council to pass by-laws and make such regulation for the governance structure of the municipality and its local boards;

AND WHEREAS Council of the Corporation of the Township of Clearview approved the creation of the Clearview Youth Services Committee, subject to approval of a terms of reference by Council at their meeting held on October 26, 2015;

AND WHEREAS the Township of Clearview deems it advisable to establish Terms of Reference for the Clearview Youth Services Committee;

**NOW THEREFORE** the Council of the Corporation of the Township of Clearview **HEREBY ENACTS** as follows:

1. That the Clearview Youth Services Committee "Terms of Reference" attached hereto as Schedule "A" forms part of this By-law.
2. That this By-Law shall come into force and take effect on the date of final passing.

By-Law Number 15-94 read a first, second and third time and finally passed this 7<sup>th</sup> day of December, 2015.

  
MAYOR

  
LEGISLATIVE SERVICES/CLERK



STATE OF CALIFORNIA  
COUNTY OF [illegible]

BEFORE ME, the undersigned authority, on this [illegible] day of [illegible] 20[illegible], personally appeared [illegible], known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this [illegible] day of [illegible] 20[illegible].

My commission expires on [illegible].

WITNESSETH my hand and seal of office this [illegible] day of [illegible] 20[illegible].

Notary Public for the State of California

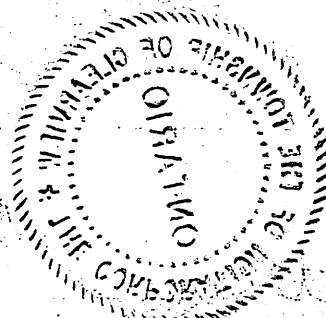
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# Clearview Youth Services Committee

## Terms of Reference

### **Mission Statement**

Clearview Youth Services will be a committee of community orientated volunteers, geared towards advocating on behalf of all youth in Clearview. It will work with existing youth organizations to encourage and develop new opportunities for our youth to achieve leadership and social skills, positive scholastic levels and mental health wellness.

### **Purpose**

To create and manage a youth facility that will establish a safe location where youth can attend and use community services and government sponsored services.

To create a youth Drop in Centre with positive mentorship and free of negative influences.

To help the youth of Clearview become productive and contributing members of the Clearview community.

To assist our youth in transitioning into the responsibilities of adulthood.

To assist young people to showcase and develop their skills and talents

To help initiate youth's ideas and projects

To make mental health counselling available to the youth of Clearview.

### **Committee Composition**

- The Committee shall be composed of no more than nine (9) members.
- All members shall be appointed by Council.
- Committee membership will be comprised of Council Members and General Members.
- Members shall serve the term of council, or until his or her successor has been appointed. Council member terms will end with the term of council.

### **Council Members**

Two (2) members of Clearview Council to be appointed by the Mayor and approved by Council.

## **General Members**

To be members of the various youth organizations and local Schools (one member per organization) and persons from the general public.

The Committee shall elect a Chairperson from its membership. The Secretary position shall be elected or assigned.

## **Responsibilities**

- to oversee the running of the facility.
- to ensure the facility meets all safety and accessibility regulations, in consultation with municipal staff
- to work with and coordinate the various youth organizations to provide timely use of the facility and provide optimal services for the benefit of Clearview youth.
- to seek out other organizations and resources for the betterment of the facility and future youth services
- to provide quarterly reports to Clearview Council
- to be available to attend workshops or other training opportunities that may occur
- to bring youth issues and opportunities to the forefront of the community
- to support fund raising and seek grant and donation opportunities to help support the operating cost of the facility and support vital fundamental programs for the Youth of Clearview
- to seek out professional persons for guidance and to implement necessary services through their areas of expertise

## **Meeting Procedures**

Meetings will be held monthly on a predetermined schedule established for each calendar year by the Chair. The Chairperson can at any time call a special meeting. Seventy two (72) hours' notice must be provided to all committee members by email for special meetings. All agendas and minutes shall be posted to the Township of Clearview website.

The Committee must follow all procedural rules and regulations as established by Council of the Township of Clearview for its committees.